**Partnership Planning Guide**

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| Partner |
| Focus/Mission of Partnership |
| Staffing  |
| Schedule |
| Agency 1 Needs | Agency 2 Needs |
| Supplies |
| Memorandum of Understanding (MOU) necessary? Why or why not? |
| Funding – Potential Sources and Grants? |
| Primary Point of Contact |
| Initial Action Steps |
| “Intake”/Screening Processes |
| Rules of Confidentiality |
| Barriers |
| Data to be Collected |