**Partnership Planning Guide**

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| Partner | |
| Focus/Mission of Partnership | |
| Staffing | |
| Schedule | |
| Agency 1 Needs | Agency 2 Needs |
| Supplies | |
| Memorandum of Understanding (MOU) necessary? Why or why not? | |
| Funding – Potential Sources and Grants? | |
| Primary Point of Contact | |
| Initial Action Steps | |
| “Intake”/Screening Processes | |
| Rules of Confidentiality | |
| Barriers | |
| Data to be Collected | |